

Ardcoil Uí Urmoltaigh, Droichead na Bandan

The Hamilton High School, Bandon, Co. Cork

Telephone: 023 8844227 / 8844789 Website www.hamiltonhighschool.ie

E-mail: office@hamiltonhighschool.ie School Roll No.: 620500

Registered Charity Number: 20146535

School App – Hamilton High School



Student Application Form - Transfer Primary to Post Primary 2022-23

Last date for applications: Friday, 22 October 2021, late applications may not be accepted

Applicants should read the school's Admission Policy, which is available on www.hamiltonhighschool.ie prior to completing the application form. The information requested on the application form is required in order to process your application for admission to the school. The information provided by you will be treated confidentially and processed in line with the school's Admission Policy. Any personal data provided on this form will be used to (i) identify applicants (ii) process an application in line with the school's admissions policy (iii) communicate with parents/guardians in respect of an application (iv) notify parents/guardians of the outcome of an application. The information will be retained for an appropriate period thereafter to address any potential queries arising from the application process or added to the student's school file in the case of successful applicants. In accordance with section 66(6) of the Education Act 1998, as amended, personal data relating to applications for admission may be shared with the board of management of another school or the patron in order to facilitate the efficient admission of students. This information may include the date on which an application was received by the school, the date on which an offer was made and the date on which an offer was accepted. Personal information concerning applicants may also be shared, including their name, address, date of birth and PPS number. Further information on the handling of your personal data, including how to exercise your rights under GDPR, is set out in the school's Data Protection Policy, which is available on www.hamiltonhighschool.ie.

NB: Please return this completed application form by e mail only to enrolment@hamiltonhighschool.ie by Friday October 22nd 2021

Personal Details & Contact Details

1. Student Name _____ 2. Date of Birth _____
3. Mother/Guardian's Name _____
6. Mother's Address _____
_____ Eircode _____
7. Mother/Guardian's Mobile Phone No _____ E-mail _____
8. Father/Guardian's Name _____
9. Address (if different than above) _____ Eircode: _____
10. Father/Guardian's Mobile Phone No _____ E-mail _____

13. Siblings currently in Hamilton High School? Yes No Name(s): _____

14. Has a sibling attended Hamilton High School? Yes No Name(s): _____

15. Did Father attend Hamilton High School? Yes No If yes, what years? _____

Primary School Details

16. Primary School(s) Name(s) & Address(es) _____

17. Have you applied to any other post primary schools? Yes _____ No _____

What reply (if any) have you received? _____

18. Do you and your son agree to abide by the school's Code of Behaviour? Yes No

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Under Data Protection the school will obtain and process information fairly, keep it only for one or more specified, explicit and lawful purpose, use and disclose it only in ways compatible with these purposes and keep it safe and secure.

Data Protection & GDPR

Data Protection Principles

The Board of Management of Hamilton High School is a *data controller* of *personal data* relating to its past, present and future staff, students, parents/guardians and other members of the school community. As such, the school is obliged to comply with the principles of data protection set out in the Data Protection Acts 1988,2003 and the General Data Protection Regulation of 2016 (GDPR) which can be summarised as follows:

- **Obtain and process *Personal Data* fairly**
- **Keep it only for one or more specified and explicit lawful purposes.**
- **Process it only in ways compatible with the purposes for which it was given initially.**
- **Keep *Personal Data* safe and secure.**
- **Keep *Personal Data* accurate, complete and up-to-date**
- **Ensure that it is adequate, relevant and not excessive.**
- **Retain it no longer than is necessary for the specified purpose or purposes for which it was given.**
- **Provide a copy of their *personal data* to any individual, on request**
- **PLEASE SEE www.hamiltonhighschool.ie FOR THE FULL DATA PROTECTION POLICY**